Q-interactive Onboarding

An in-depth look at using Q-interactive to administer assessments

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Disclosure

Presenter:
Jarett Lehner

Financial:
The presenters are employed by Pearson Clinical Assessment, the Continuing Education provider for this session.

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There are no relevant non-financial relationships to disclose. The Pearson Assessment Division, the sponsor of this webinar, develops and distributes assessments and intervention tools for clinicians. Course information will only cover information that pertains to the effective and appropriate use of the Q-interactive system to administer WISC®-V, WAIS®-IV, WIAT®-III, WMS®-IV, and KTEA-3™, which are tests developed by Pearson Clinical Assessment.
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Objectives

1. Identify the differences between Q-interactive Central and Q-interactive Assess and the assessment steps that occur within each one.

2. Demonstrate the Q-interactive Assess app and perform actions such as: scoring test items, display stimuli on the Client/Stimuli iPad, listen to audio recording, and edit test items.

3. Complete an assessment session in Q-interactive Assess and successfully score a report on Q-interactive Central.

4. Connect and use the on-demand training resources and test material on the Support tab of Q-interactive Central.
# Agenda

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:00 to 12:05</td>
<td>Introduction to Q-interactive</td>
</tr>
<tr>
<td>12:05 to 12:20</td>
<td>Preparing the Assessment Session: Overview of Q-interactive Central</td>
</tr>
<tr>
<td>12:20 to 12:25</td>
<td>Connectivity: Reviewing iPad Setting</td>
</tr>
<tr>
<td>12:25 to 1:00</td>
<td>Administering Assessments: Overview of Q-interactive Assess</td>
</tr>
<tr>
<td>1:00 to 1:15</td>
<td>Reviewing Test Results: Reviewing Items and Generating Reports on Q-interactive Central</td>
</tr>
<tr>
<td>1:15 to 1:20</td>
<td>Resources: Support Material</td>
</tr>
<tr>
<td>1:20 to 1:30</td>
<td>Questions and Answers.</td>
</tr>
</tbody>
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What is Q-interactive?
Q-interactive is a digital system for individually administered assessments.

Comprised of 2 components

**Central:**
Web-based function for creating client profiles, building test batteries, creating assessment sessions, and generating reports.

**Assess:**
iOS App that lets an examiner administer an assessment via 2 iPads connects by bluetooth. One iPad serves as the examiner manual/record form and the other as a digital stimulus book.

What technology has brought to assessment:

**For Students/ Clients**
✓ Higher engagement in evaluations
✓ Reduced errors in scoring

**For Examiners**
✓ Time savings
✓ 24-hour access/ greater flexibility
✓ Less back pain, more space in car

**For Organizations**
✓ Greater staff productivity
✓ Less waste, improved inventory management
✓ More versatile investment
White Papers available on pearsonclinical.com

Q-interactive, Pearson’s first iPad based assessment system

Overwhelmed by cluttered digital systems, Q-interactive’s unique design creates an impactful and engaging experience. Q-interactive’s user friendly interface and intuitive design is designed to engage clients and reduce anxiety. It also promotes accurate data collection and ensures that all data is captured with ease.

Q-interactive Central (qiactive.com): Creating client profile, creating assessment sessions, and generating reports
Q-interactive Central

- Q-interactive Central is comprised of 5 tabs:
  - Dashboard: Provides a “snapshot” of your account activity.
  - Client: Displays all of the client profiles on your account.
    - Assessments are assigned to profiles within Q-interactive Central.
  - Battery: Displays all of the assessments/subtests that are included as part of your license.
  - Assessments: Displays all of the assessment created on your account.
    - Organized based on status of assessment.
  - Support: Contains Q-interactive support materials and assessment materials.
    - Ex: Video tutorials, user guides, manuals, etc.

Q-interactive Central: The Dashboard
Practice Mode

• Practice Mode allows Q-interactive users to administer subtests without using pre-purchased Usages or incurring any charges (for pay-as-you-go users).
• In order to administer a practice assessment, you first need to create a Practice Client. Practice Clients can only be assigned Practice Assessments and Practice Assessments can only be assigned to Practice Clients.
• Subtests administered via a Practice Assessment will function identically to non-Practice Assessment subtests; however, Practice Assessments will not produce any scores. Instead:
  --Total raw scores for each subtest will always default to 0.
  --Normative Scores will be based off of the raw score of 0 so you can see where they are displayed and practice creating reports.
  --Item Level Date it Q-interactive Central will be left blank and there will be no permanent record of the responses entered during Practice Mode.

Q-interactive Central: Practice Mode
Q-interactive Central: Practice Mode

The Q-interactive Assessment Process in Central

- The Q-interactive Assessment Process in Central can be broken down into 4 steps:
  - Locating/Creating a Client Profile.
  - Assigning an assessment battery to a Client by either:
    - Assigning a full assessment
    - Assigning a custom battery
  - Send the assessment to your Practitioner iPad.
  - After the assessment has been completed on Assess, Sync the battery by to Central to review Item Level Scores and Generate Reports.
Q-interactive Central: Accessing Profiles

Q-interactive Central: Creating Profiles
Creating Assessment Batteries

- There are 2 methods for assigning subtests within Q-interactive:
  - Assign a full assessment to a client profile.
  - Create a Custom Battery, choosing the specific subtests you want to administer to the client.
- When creating a Custom Battery, you will have the ability to save your battery, giving you the ability to assign it again without the need to recreate it every time.
  - This saved Custom Battery will be saved to the Battery tap and can then be selected just like any other assessment on your license.
  - To save a Custom Battery all you need to do is give it a name, enter an optional description, and indicate if you want to share it with other users on your account.
    - Recommendation: Select the “Only me” option unless all of the users on your account agree to have 1 user create/share the Custom battery.
Creating Batteries: Assigning a Full Assessment

Creating Batteries: Custom Battery
Creating Batteries: Custom Battery

Configuring Custom Batteries

Note: You will only be able to use the Drag and drop functionality if using a laptop/desktop computer for this step, as it requires a mouse. You will be able to reorder your battery with in the Assess App.
Saving Custom Batteries for Future Use

Enter a Battery name is you would like to save your Custom Battery for future use. Saved batteries will appear on the Battery tab of your account.

Finalize and Schedule the Assessment

Enter a Battery name is you would like to save your Custom Battery for future use. Saved batteries will appear on the Battery tab of your account.
Sending Assessments to your Practitioner iPad

Sending Assessments to your Practitioner iPad
Configuring your iPads

- To make sure that your Practitioner and Client iPads communicate properly and match our standardization requirements, there are a few changes that need to be made to your iPads.
- The Q-interactive Assess App needs to be downloaded from the iOS App Store and installed on both iPads.
- The Settings can be divided into 3 categories based on the device:
  - Connectivity
    - Practitioner/Client: Wi-Fi* and Bluetooth should be enabled.
  - Assess
    - Practitioner/Client: Set the iPad
  - Display
    - Practitioner/Client: Auto-Lock set to 15 minutes.
    - Client: Disable Auto Brightness
    - Client: Brightness manually turned all the way up.

*Though WiFi is enabled in preparing your iPads, you do not need to be connected to the internet in order to administer assessment on Q-interactive. You will need to be connected to download updates and assessment batteries.
Download Assess from the App Store

Configuring your iPads

<table>
<thead>
<tr>
<th>Practitioner’s iPad</th>
<th>Client’s iPad</th>
<th>Setting</th>
<th>Menu</th>
<th>Choice</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Wi-Fi</td>
<td>On</td>
<td>Choose network</td>
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<tr>
<td></td>
<td></td>
<td>Bluetooth</td>
<td>On</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>General</td>
<td>Display Accommodations: Auto Brightness</td>
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<td></td>
<td></td>
<td>Display and Brightness</td>
<td>(slide bar to far right)</td>
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<tr>
<td></td>
<td></td>
<td>Display and Brightness</td>
<td>Auto Lock</td>
<td>15 Minutes</td>
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<td></td>
<td></td>
<td>Assess</td>
<td>Application Mode</td>
<td>Practitioner</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Assess</td>
<td>Application Mode</td>
<td>Client</td>
</tr>
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Administering Assessments in Q-interactive Assess

- Q-interactive Assess is where subtest items will be administered, responses recorded, and points assigned.
- The process of using Assess can be defined by the following steps:
  - Log into the Assess on both iPads.
  - Start the battery on the Battery tab.
    - You have the ability to modify your battery by adding/removing subtests as needed before starting your assessment session, during, or after. However, you are not able to remove/move subtests that have been started/completed.
  - Review any test items that have been skipped or Flagged
    - This will be discussed later
  - Sync scores back to Central for reporting.
Signing into the Assess App

Image 1:

Signing into the Assess App

Image 2:
Q-interactive Central: Creating Profiles

Editing Assessments in Assess
Adding Assessments: Drag and Drop

Starting the Assessment
Administering Subtests

Administering Subtests in Q-interactive Assess: Cover Page Basics

- When starting a new assessment in Q-interactive Assess, you will always be navigated to the Cover Page for the first subtest in your battery, informing you what subtest you will start and which assessment it originates from.
  - For Prepay/Pay-as-you-go Q-interactive users, you will consume one of your pre-purchased subtests/incur a charge for a subtest after you have swiped off of the subtest Cover Page.
- You can modify your battery by removing/moving a subtest only until you swipe off the Cover Page, thereby starting the assessment.
Administering Subtests in Q-interactive

Assess: Icons

- Starting with the Cover Page and continuing throughout all subtests within Q-interactive, there are 6 icons/buttons visible at the top of the page:
  - The Home button: Brings you back the Interview tab.
  - Side bar: Provides access to subtest items, results, and flagged items.
  - Information: Provides access to a condensed version of subtest administration and scoring directions for the subtest being administered.
  - Discontinue: Allows a subtest to be discontinued, even if the discontinue criteria has not been met yet. If a subtest is discontinued through this button, no score will be provided unless the discontinue criteria has been met.
  - Notes: Allows user to write notes during the assessment. Notes are categorized by general, subtest, and item.
  - Help/System Information: Provides App/Content information.

Administering Subtests in Q-interactive

Assess: Additional Icons

- Below are some additional icons that you may see in Q-interactive Assess depending on the subtest/system process.
  - Connectivity Indicator: Icon will have a red X within the dotted circle when Wi-Fi connectivity is lost.
  - Picture-in-Picture: This icon is available for some subtests that require the client iPad. When available, this icon is white. Tapping the icon displays what is on the client’s iPad. For example, in Picture Completion on the WAIS–IV, when a client touches the iPad screen to respond to an item, a “fingerprint” appears within the Picture-in-Picture, showing where the client touched.
  - Qualitative Observations Checklist: On some tests, opens a checklist which assists you in recording key behavioral and performance indicators during testing.
  - Audio Recording: This symbol may be visible on subtests in which the client provides an audible response to a test question. When this symbol is visible, Q-interactive Assess is creating an audio recording that can be accessed when in Review mode.
Administering Assessment using Assess

- Within Q-interactive, the Starting Point, Reverse, and Discontinuation Rules are automated within the system. When these rules are triggered within an assessment session, a pop-up window will appear prompting you to select your next action.

Starting Point

Reverse Rule

Discontinue

Automated Administration Rules
Automated Administration Rule: Starting Point

Administering Assessment using Assess
Administering Assessment using Assess

There is a gray bar at the bottom of the Client iPad. This is meant to help you position the iPad in the correct orientation to the client and should be positioned closest to them.

 Pearson
Administering Assessment using Assess

Picture in Picture
Taking Notes

Say, Let’s do some more. Remember, two of these words go together; they are related. Listen to the words and tell me the two words that go together best: (past), drink, far, soft, cold.

Correct response: answers, both, hot, cold.

Incorrect response:
- If the examinee requests a repetition, does not respond within 10 seconds, or identifies two unrelated words, say, listen to the words again and tell me the two words that go together — the two words that are related: drink, far, soft, cold.
- If the examinee responds incorrectly, say, the two words that go together best are (past) and (cold).
Creating Audio Recordings

Automated Administration Rule: Discontinuation
Completing a Subtest

Completing a Subtest: Item Raw Scores
Completing a Subtest: Additional Measures

End of the Assessment: All Subtest Administered
Reviewing Results

- As soon as a subtest is started and items have point assigned, a Results tab will be visible on the Home Screen.
- The Results tab breaks scores down on 3 levels:
  - Subtests
  - Composites
  - Comparisons
- These scores can further be broken down by Item Raw Scores, Additional Measures, percentile rank, age equivalent as well as norms (Age/Grade) when appropriate.
Reviewing Results

Reviewing Results
Reviewing Items and Modifying Scores

- You can review any administered subtest item by selecting it on the Side bar icon (tap the icon, located and expand the subtest, and tap on the desired item). The opens a “Review” mode and it’s here that you can modify administered subtest items.
- Alternatively, after the assessment has been completed users can review all of the items that have been Flagged or skipped during test administration. This “All To Do” review mode it accessible through the Results tab and bring users into a review mode that only displays the skipped/flagged items.
- If starting on the Battery tab, you can re-enter an assessment battery (either in progress of completed) by tapping Review/Resume/ To Do button. From here, open the Side bar and select the subtest item you want to review.
Reviewing Items: All To Do
All To Do: Listing to Auditory Recordings

Reviewing Subtest Items from the Battery tab
Reviewing Subtest Items from the Battery tab

Sample Client

Reviewing Subtest Items from the Battery tab

Sample Client
Reviewing Subtest Items from the Battery tab

Removing Assessments
Removing Assessments from your iPad

- You can remove assessments from your Practitioner iPad on the Interview tab by selecting it the assessment and tapping on the Remove button.
- Tapping the Remove button does the following for the selected assessment:
  - Sync to Q-interactive Central
  - Finalizes scores and norms
  - Delete audio files
  - remove assessments from iPad
- **Reminder:** It is important to note that assessments cannot be re-sent to your Practitioner iPad after removing them. Make sure that you are done with the assessment before removing it!
Removing Assessments from your iPad

[Image of iPad interface showing removal process]

1. Open the assessment you want to remove.
2. Tap on the “Remove” button.
3. Confirm the removal if prompted.

[Image of confirmation dialog box]

Removing Assessments from your iPad

[Image of iPad interface showing removal process]
Back to Central: Accessing Scores and Generating Reports

- After subtest items are endorsed and the Practitioner iPad is connected to the internet, items and scores will be synced to back to Q-interactive Central
  - Alternatively, if the Practitioner iPad is not connected to Wi-Fi/the internet, you can tap the Sync button within Assess prompt the Practitioner iPad and Central to Sync.
- Within Central, you will have access to all of the data found on the Results tab within Assess, but you will also have the ability to Generate Reports and access Item Level Scores.
- Item Level Scores display the items and the recorded responses.
  - Think digital Examiner’s Record form.
- These resources are accessible within the assessment, for which you can navigate to from the Client’s profile (by clicking on the assessment in the Assessment History table) or on the Assessment tab.
Reviewing Scores and Generating Reports

![Image of Q-interactive interface showing assessments and scores]

Reviewing Scores and Generating Reports

![Image of Q-interactive interface showing a specific assessment and details]

42
Review Scores from Assess

Reviewing Item Level Scores
Generating the Report
Generating the Report

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